



**CONSTITUTION OF  
THE CANADIAN LEGION OF RIDERS #01**

**ARTICLE I: NAME**

The name of this association shall be the “**CANADIAN LEGION of RIDERS** hereafter called the **CLR.**”

**ARTICLE II: PURPOSE GOAL AND OBJECTIVES**

Section 1. The purpose of **THE CLR** is to:

- a) Attract motorcyclists and supporters to the **Canadian Legion of Riders.**
- b) Establish comradeship, social activities and support important events within the community
- c) Be pro-active within the **Canadian Legion of Riders** and/or Legion activities

Section 2. The goal of **THE CLR** is to:

- a) Make membership attractive to as many people as possible
- b) Create a new central point for membership on the National Level
- c) Give members an important role in developing the **Canadian Legion of Riders**
- d) Develop a website/newsletter to communicate with membership and the Community
- e) Ensure that the **Canadian Legion of Riders** can be financially and administratively self-supportive

Section 3. The objectives of **THE CLR** are:

- a) To familiarize the community with the **Canadian Legion of Riders** and its activities
- b) To provide a safe and enjoyable riding environment

Section 4. Statements made by officers or members shall not purport to be by, or on behalf of, **THE CLR**, its Executive Board, or any committee unless in accordance with authority given and procedures determined in each instance by the Executive board.

Section 5. **THE CLR SHALL BE INCORPORATED IN** the Province of Saskatchewan as a Not-For-Profit organization.

**ARTICLE III: MEMBERSHIP**

Section 1. The membership of **THE CLR** shall consist of five classes, namely: Active, Associate, Honorary, Lifetime and Sponsoring.

Section 2. Active membership shall be defined as:

- a) The legally registered owner of a highway capable motorcycle and possessing a valid driver's license in their province of residence
- b) Being a member in good standing having full voting privileges to hold office and serve on committees
- c) Paid membership constitutes good standing
- d) Active membership is renewable annually

Section 3. Associate membership shall be defined as

- a) A person involved or interested in the field of motorcycling who does not meet the criteria for active membership
- b) Associate members may serve on committees with full committee membership privileges
- c) Associate membership is renewable annually

Section 4. Honorary membership shall be defined as

- a) A membership that is conferred upon any person who has performed outstanding service for **THE CLR** upon recommendation of the membership committee and approval of the Executive Board
- b) Honorary members shall have the same privileges as associate members, unless qualifying as an active member, as those privileges accrue
- c) Honorary membership is conferred for life
- d) Membership dues to be collected annually

Section 5. Sponsoring Membership shall be defined as

- a) Any Organization or individual that makes an annual financial contribution or provides personal direct service of comparable value to the advancement of the purposes of **THE CLR**
- b) Sponsoring membership is divided into two categories
  - a. Gold: annual financial contribution of \$500 or more
  - b. Silver: annual financial contribution of \$250 or more
- c) Sponsoring members shall have the same privileges as associate members
- d) Sponsoring memberships are renewable annually

Section 6. Lifetime Membership

- a) Paid in full the equivalent of 10 years dues at the time of which the person has made application.
- b) Lifetime Members have the same privilege's as set out in the class which they are defined under Sections 2 & 3.
- c) There is no renewal of a Lifetime Membership once the Member is in good standing.

Section 7. All membership dues will be non-refundable

## **ARTICLE IV: OFFICERS AND THE EXECUTIVE BOARD**

Section 1. The officers of **THE CLR** shall be the President, First Vice-President, and Second Vice-President for Membership, Secretary, and Treasurer. The Executive Board shall also consist of four Members serving as Directors. Only Active Members are entitled to hold office.

Any one or all of the four Executive Members positions can be vacant for any term if no one lets their name stand

- Section 2. The members of the Executive Board shall be
- a) The Officers, including the four Executive members
  - b) The Immediate Past President

- Section 3. Eligibility
- a) To be eligible to be nominated for President a person shall have served at least one year as an elected officer
  - b) No person shall serve in more than one office capacity at a time

- Section 4. Any vacant Officer position may be filled for the balance of the unexpired term by a majority vote of the Executive Board in Executive session ordinarily as follows

President: The First Vice-President shall succeed to office when a vacancy occurs

All other elected officers: Vacancies in all other offices shall be filled by a majority vote of the Executive Board

## **ARTICLE V: ELECTION OF OFFICERS**

- Section 1. At an annual general meeting the current First Vice President shall automatically succeed to the office of President to serve for two years or until a Successor is elected

- Section 2. At an annual meeting the First Vice-President, the Second Vice-President for Membership and the Secretary shall be elected by ballot by the membership to serve for two (2) years or until their successors are elected. The Treasurer and the Four Executive members shall be elected by ballot by the membership to serve for two years or until the successors are elected

- Section 3. The term of office for all officers shall begin at the close of the annual meeting at which they are elected

- Section 4. Succession in office
- a) The President and First Vice-President shall not be eligible to succeed themselves in the same office. In the event that there are no nominees to the position of President or First Vice-President, the President or the First Vice-President may let their names stand for the next term
  - b) The four Executive members, Second Vice-President, Treasurer and Secretary are eligible to serve more than one term

- Section 5. Recall procedures
- a) If, for valid reasons, an active member feels an officer should no longer serve in the capacity to which he/she was elected, that member may initiate a recall
  - b) First, a petition of signatures of a majority of active members should be submitted to the chair of the nominating committee at any time during the year, or in the case of the First Vice-President, no later than ninety (90) days prior to the annual meeting. The petition should also clearly state the reason for the petition.

- c) If the nominating committee determines the request for recall is valid, a vote of Confidence of the entire active membership will be required by mail or special meeting. A vote of three-fourths (3/4) of the active membership in favor of the recall is required.
- d) Vacancies shall be filled as set forth in Constitution Article IV, Section 4. In the case of vacancy for First Vice-President, that opening shall be filled in accordance with the Constitution, but an election will be held at the following annual meeting to fill the Presidency

Section 6. Nominations at annual meetings and special elections of officers shall consist of those made by the nominating committee, and may include those made from the floor

**ARTICLE VI: DUTIES OF OFFICERS AND THE EXECUTIVE BOARD**

Section 1. All officers shall perform the duties prescribed by the parliamentary authority adopted by **THE CLR**, those duties outlined in this Constitution and its by-laws and those duties that may be delegated to the Officers by **THE CLR** membership

Section 2. Each officer and chairman shall deliver to his/her successor, before the next meeting of the newly elected Executive Board or upon termination of office or Chairmanship, all books, records and documents pertaining to that office or committee

Section 3. The Executive Board shall have all powers and authority over the affairs of **THE CLR** during the interim between annual meetings, shall perform such duties as specified in the by-laws and shall determine questions arising with respect to interpretation or administration of this Constitution and its by-laws.

**ARTICLE VII: MEETINGS**

Section 1. An annual meeting of **THE CLR** shall be held in the first quarter of each calendar year at a time, date and place designated by the Executive Board

Section 2. The membership shall be notified of the annual meeting at least sixty (60) days prior to its convening

Section 3. Special membership meetings may be called by the President, upon approval of the Executive Board, with thirty (30) days prior notice given to the active members. Only business listed in the call to the special meeting shall be transacted at the special meeting

Section 4. In extraordinary circumstances, business of **THE CLR** requiring a vote of the membership may be conducted by mail.

- a) Notice of the business to be transacted shall be provided to the active members thirty (30) days prior to any deadline for receipt of returned ballots.
- b) A majority vote shall constitute legal action by mail

Section 5. The Executive Board

- a) The Executive Board shall meet at least once per quarter. The President shall designate the exact time and place for these meetings. Notice of the meetings shall be sent to

members of the Executive Board at least thirty (30) days before the meeting. A tentative agenda of business to be considered shall accompany such notification

- b) Special meetings of the Executive Board may be called by the President and shall be called upon written request of the majority of the Executive Board. The purpose of such meetings shall be stated in the notice. Twenty-one (21) days' notice of special meetings shall be given except in cases where, in the opinion of the President, an emergency exists and immediate action is necessary to maintain the standards and further the policies of **THE CLR**. In such cases, a meeting may be held at the earliest possible time, not precluding a telephone conversation call and only such business shall be transacted as specified in the notice of such meeting. A majority vote of those present shall be sufficient for the business.

Section 6. Minute Book

- a) Must keep a Minute Book which contains the Certificate of Incorporation, Minutes of each Executive meeting and AGM, copy of Letter waiving audit for each year and/or letter showing acceptance by person doing overview of financial report, and the Annual Corporate Registries report

**ARTICLE VIII: PARLIMENTARY AUTHORITY**

Robert's Rules of Order, current edition shall govern **THE CLR** in all cases in which they are applicable and in which they do not conflict with this Constitution and its bylaws or any special rules of order that **THE CLR** may adopt. The secretary shall serve as parliamentarian for **THE CLR**.

**ARTICLE IX: QUORUMS**

Section 1. A quorum for the annual meeting and special membership meetings shall be twenty (20) active members. Members of the Executive Board shall be counted for the purpose of determining the quorum, or those members in attendance, as long as there is an Executive quorum

Section 2. A quorum for an Executive Board meeting shall be six (6) Board Members. If there are vacancies in the four Executive members' positions, the quorum shall be two thirds (2/3) of the remaining Executive board

Section 3. A quorum for action on business transacted by mail shall be twenty (20) returned ballots. Members of the board shall not be counted for the purpose of determining the quorum

**ARTICLE X: FOUNDING CHAPTER OF THE CANADIAN LEGION of RIDERS**

- a) As the founding chapter of the **Canadian Legion of Riders**, Branch #01 may levy a yearly per capita tax on any newly-established branches and its membership.
- b) Lifetime Membership levies will be a one (1) - time tax of 10x the yearly levy.

**ARTICLE XI: DISSOLUTION OF THE ASSOCIATION**

Upon dissolution of **THE CLR**, the Executive Board shall, after making provision for the payment of all the liabilities of **THE CLR**, dispose of all the assets of **THE CLR** in such a manner, or to such organization or organizations organized and operated exclusively for

charitable, educational, religious or scientific purposes and similar organizations as the Executive Board shall determine.

## **ARTICLE XII: AMENDMENTS**

The Constitution may be amended by two thirds (2/3) vote at any annual meeting provided the following requirements have been met

- a) The proposed amendment shall have been presented through the Constitution by-laws and Resolutions Committee to the Executive Board for consideration and recommendation to the annual meeting
- b) Active members of **THE CLR** shall be notified of all proposed amendments at least thirty (30) days prior to the convening of the annual meetings.

## **ARTICLE XIII: NEW CHAPTERS**

Section 1. Prospective Chapter must submit written notice to **CLR** No. 1 of its intension to form, with a list of member's names, addresses and phone numbers

Section 2. Membership of new chapter must be voted on and carried by **Central Office's** current executive.

Section 3. Must follow and agree to the "New Chapter Bylaws".

### **Definitions: Canadian Legion of Riders No. 1 (Central Office)**

Annual General Meeting (AGM)

**Each New Chapter of the CLR must agree to the following:**

Section 1. Subscribe to the **CLR's** constitution and pay the prescribed **CLR** and Associate member fees as set out by **Central Office**

Section 2. Maintain a minimum membership of nine (9)

- a. President
- b. Vice President
- c. 2<sup>nd</sup> Vice President
- d. Secretary
- e. Treasurer
- f. Four (4) directors

Section 3. Regular membership may consist of the following (*see constitution for explanation*):

- a. Active member
- b. Associate member
- c. Honorary member
- d. Corporate member
- e. Lifetime member
- f. Committees – may be appointed by each chapter's executive

- Section 4. Submit to **Central Office** a current list of your chapter executive containing:
- a. Name
  - b. Address
  - c. Phone Number(s)
  - d. Email address(s)
- Section 5: Submit names and addresses of all persons admitted to membership, with prescribed fees, to **Central Office**, within one month of the calendar year
- Section 6: Hold at least one (1) regular executive meeting in each quarter of the calendar year and one (1) Annual General Meeting, within the first quarter of each year, which Minutes must be recorded in a minute book
- Section 7: Keep monthly financial records and submit a Yearly Financial Report, approved by your membership at each chapter's yearly AGM to **Central Office** no later than April 30th
- Section 8: Embrace in your membership all appropriate persons who have an interest in motorcycling
- Section 9: Represent the **CLR** in the city/town where the chapter is located and promote the objectives of the organisation and other organisations similar in purpose
- Section 10: Every chapter has to be covered with liability insurance (this can be done through **Central Office**)
- Section 11: Each chapter's officers will have voting rights on **Central Offices** AGM agendas
- Section 12: Resolutions, Petitions or Notices of Motion must be presented to **Central Office** 60 days (Dec 31<sup>st</sup>) prior to the AGM
- Section 13: All merchandise (crests, hats, jackets, shirts, stickers, business cards, letterheads, etc.) must be approved and purchased through **Central Office**
- Section 14: Any questions or issues that may arise must be referred to the **CLR** Constitution or **Central Office** for a ruling

#### **ARTICLE XIV: PATCH CRITERIA**

- Section 1. Must be an active member in good standing for minimum of one (1) year and voted in by current Executive
- Section 2. Must show devotion to the organisation through volunteering and participation in **CLR** events
- Section 3. Must abide by the **CLR**'s constitution and bylaws
- Section 4. Must be willing to join membership and pay dues to the Saskatchewan Motorcycle Coalition
- Section 5. Must not wear any other motorcycle clubs' support gear when wearing **CLR** patch
- Section 6. Must purchase your own patch, slashes and rockers through the **CLR**

- Section 7. If yearly dues aren't paid or if you decide to leave the **CLR**, your patches, slashes and rockers must be surrendered to your chapter's Executive without refund
- Section 8. In case of retirement a member may keep his patches, by request, upon approval of your chapter Executive
- Section 9. Showing any unbecoming behavior while wearing a **CLR** patch will be grounds for immediate dismissal as a **CLR** member and the surrender of the patch immediately without refund
- Section 10. Dismissal of a Member must be carried by that member's chapter Executive
- Section 11. Those Members that are Members in good standing with multiple chapters are required to wear only one (1) front flasher and one (1) back location rocker that has been approved by that chapter's Executive.